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ON LEGISLATIVE
ETHICS

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THE ADVISOR

JANUARY 2011 2ND EDITION



MARK YOUR CALENDAR

ETHICS TRAINING

"make-up" class



Ethics training is mandatory this year.

AS 24.60.150(a)(4) and AS 24.60.155.

The Ethics office is offering "make-up" training for those who were unable to attend the training sessions in Juneau.

If you still need ethics training, you have the option of attending one of the two classes below:

*Tuesday, February 1, 2011
or
Thursday, February 3, 2011
11:00am—2:00pm
Go to the LIO office in your area*

If you are teleconferencing in from Juneau, please meet in the [Terry Miller Building, Room 104.](#)

LIO staff will have sign in sheets to confirm attendance.

If you have any questions regarding training, please call Linda Leigh at 269-8179 or email her at linda_leigh@legis.state.ak.us.



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Annual Disclosures

IMPORTANT! The following “annual” disclosures are due by...

Thursday, February 17, 2011.

If any new association begins after February 17th, a disclosure is due within 30 days of the date of the association.

Members on a Board of Directors

AS 24.60.030(f)

Q: Are you an elected or appointed officer or board member of an organization?

A: If yes, you must file a disclosure in 2011, even if you filed a disclosure in 2010.

State Benefit and Loan Programs

AS 24.60.050(c)(d)

Q: Did you file a disclosure in 2010?

A: If yes, and you are still a participant in the program, you must file a disclosure in 2011.

Q: Have you recently participated in a benefit or loan program administered through the State?

A: If yes, call the Ethics office to determine if you need to disclose. You may or may not as it depends on award criteria.

Representation Before a State Agency

AS 24.60.100

Q: Are you on contract/agreement to represent a client before a state agency, board or commission?

A: If yes, you must file a disclosure in 2011, even if you filed a disclosure in 2010.

Interests in State Contracts and Leases

(including certain family members)

AS 24.60.040

Q: Did you have a state contract or lease that required disclosure in 2010?

A: If yes, and you still have the state contract or lease, you must file a disclosure in 2011.

Q: Have you or any immediate family members signed a contract or lease with the state with an annual value of \$5,000 or more?

A: If yes, call the Ethics office to determine if you must disclose participation.

Close Economic Associations

AS 24.60.070

Q: Do you have a financial relationship with a person covered by the Legislative Ethics Code? (i.e. legislators, legislative employees if one supervises the other, public officials who must file a Financial Disclosure with APOC, and registered lobbyists.)

A: If yes, you must file a disclosure in 2011, even if you filed a disclosure in 2010. Examples: share housing expenses in Juneau, or business partners, or a paid consultant on a legislator's campaign. The dollar amount of the financial relationship, does NOT need to be disclosed; only the fact that a close economic association exists.

FILING Disclosures Electronically

Filing disclosures online is more accurate and efficient than a handwritten submission. Plus, it's *easier* because you don't have to write in your phone number or address, etc.; it generates automatically for you when you log on. Not only are there drop down boxes to choose from, you can submit the form directly to the Ethics office while receiving a copy for yourself. Just go to the Ethics website and click on disclosures. ☺